

Paulson, Jeff (STP)

To: Griffy, Curtis (MPAU)

Subject: RE: Job Posting - R&D Electrical Engineer III

Interested parties should contact Curtis Griffy with their resumes so that he can submit them for the internal postings. Eventually, these will go out on their web site if they don't get filled from internal recommended candidates.

Curtis Griffy, MSM, PMP
Software Test Engineer
Smiths Medical ASD, Inc.

1265 Grey Fox Road

St. Paul, MN 55112

Tel: +1 651-628-7595

Fax: +1 651-628-7093

www.smiths-medical.com

E-Mail: Curtis.Griffy@smiths-medical.com

From: Griffy, Curtis (MPAU) [<mailto:Curtis.Griffy@smiths-medical.com>]

Sent: Thursday, July 22, 2010 1:43 PM

To: Paulson, Jeff (STP)

Subject: FW: Job Posting - R&D Electrical Engineer III

Jeff,

Would you like to pass this opportunity around to our IEEE colleagues?

Kind regards,

Curtis Griffy, MSM, PMP
Software Test Engineer
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E-Mail: Curtis.Griffy@smiths-medical.com

From: Hebert, Amy (MPAU)

Sent: Thursday, July 22, 2010 12:47 PM

Subject: Job Posting - R&D Electrical Engineer III



Smiths Medical Human Resou

Employment Opportunities

R&D Electrical Engineer III

Smiths Medical – St. Paul

Reports to: Mike Treppa

POSITION SUMMARY

Performs engineering work requiring full competency in all conventional aspects of electrical design engineering. Plans and conducts work requiring judgment in the independent evaluation, selection and the substantial adaptation of standard electrical engineering techniques, procedures and criteria; devises new approaches to problems as encountered. Plans and coordinates detailed phases of the electrical engineering activities for part of a major project or a total project of moderate scope. Routinely provides guidance and direction to engineers and/or technicians for the duration of a project assignment.

MINIMUM EDUCATION AND EXPERIENCE

- Bachelor's degree in Electrical Engineering or related engineering field, with seven to ten years professional level electrical design engineering experience. Medical industry experience is preferred.
- Masters degree in Electrical Engineering, with four to six years electrical design engineering experience also meets requirements.
- Ph.D. in Electrical Engineering, with three to five years electrical design engineering experience also meets requirements.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS

- Possesses and applies a comprehensive knowledge of electrical design engineering, as well as competency in related specialty fields. Knowledge is evidenced by a cumulative GPA of 3.0, or above in engineering major, plus breadth of experience, previous job progression, accomplishments and performance levels.
- Uses considerable judgment in the planning, scheduling and coordinating of project phases as well as the selection of engineering techniques and criteria. Strong analytical and problem solving skills are required.
- Excellent verbal communication skills and technical writing skills. Able to plan and conduct effective meetings and group presentations.
- Knowledge and skill in electrical engineering documentation procedures, development methods and project management, with the ability to rapidly master Smiths Medical internal procedures and methods, such as Documentation System, ECOs, DOEs, DVTs, MDAs, etc.
- Depth of knowledge of SOPs, GMP/FDA/ISO 9000, etc., principles and proven skill in integrating into electrical engineering discipline preferred.
- Ability to coordinate and lead project team activities in an effective and efficient manner. Team members typically include diverse inter-department staff including Regulatory, Marketing, Purchasing, Operations, Design, QA, Production, etc., requiring a significant amount of organizational and motivational skill.
- Ability to work with vendors to ensure quality products.
- Ability to work with and manage distributed development teams including off-shore engineering resources.
- Ability to handle and work under stressful situations.

Please forward your resume or employee referral paperwork to:
 Ashlee Thomas, Human Resources Manager
 Email: Ashlee.thomas@smiths-medical.com
 Posting Date: 22-July-2010
 Closing Date: 29-July-2010



Referral Policy

As a regular full time/part time employee* you are eligible to receive a referral award when the candidate you refer for this exempt position is hired. You will receive \$2000 (less applicable taxes and applicable 401(k) contributions) after the new hire has been employed by Smiths Medical for six months and another \$2000 (less applicable taxes and applicable 401(k) contributions) after the new hire has been employed by Smiths Medical for twelve months. The referring employee must also be employed at the time of payout to receive the award. If you are interested in referring someone for this position, please fill out the below application. Eligible candidates must be newly referred. Former, current, supplemental, temporary, contract/agency employees are not eligible to be hired through this program.

*Presidents, Vice Presidents, Directors, Human Resources department staff, hiring managers and hiring supervisors are not eligible to receive a referral award.

REFERRAL APPLICATION

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Name of Referred Candidate _____

Phone to be reached at _____

Job Interested in _____

Shift _____

*Is a Smiths Medical employment application and / or resume attached?

Name of employee making referral _____
 (Print Clearly)

Department / Shift _____

Date and time this form is being submitted to Human Resources (to be filled out by Human Resources)

_____ Date

_____ Time

***This Referral Application will not be considered without either the**

applicant's resume and / or a completed Smiths Medical employment application attached.

This message sent from Smiths Medical, representing Smiths Group plc: Registered Office 2nd Floor, Cardinal Place, 80 Victoria Street, London SW1E 5JL. Incorporated in England No. 137013
www.smiths.com

PROPRIETARY: This e-mail contains proprietary information some or all of which may be legally privileged. It is intended for the recipient only. If an addressing or transmission error has misdirected this e-mail, please notify the authority by replying to this e-mail. If you are not the intended recipient you must not use, disclose, distribute, copy, print, or rely on this e-mail.